

**A RESOLUTION**

**02- *R* -2006**

**BY COMMUNITY DEVELOPMENT AND HUMAN RESOURCES**

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/W. L. JORDEN AND COMPANY, INC. - JV FOR FC-6710-96C, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE ADDITIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR WASHINGTON PARK NATATORIUM ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS IN AN AMOUNT NOT TO EXCEED FIFTY TWO THOUSAND DOLLARS (\$52,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER: 1C43 573001 N12D03259999.

**WHEREAS**, the City of Atlanta did enter into FC-6710-96C, Annual Architectural and Engineering Services; and

**WHEREAS**, the Department of Parks, Recreation and Cultural Affairs does require additional Architectural and Engineering Services for Washington Park Natatorium in an amount not to exceed Fifty Two Thousand Dollars (\$52,000.00); and

**WHEREAS**, the Commissioner of the Department of Parks, Recreation and Cultural Affairs and the Purchasing Agent of the Bureau of Purchasing and Real Estate have recommended that Delon Hampton & Associates/W. L. Jorden and Company, Inc. - JV, to provide additional Architectural and Engineering Services for Washington Park Natatorium.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor be and is hereby authorized to approved Notice To Proceed with Delon Hampton & Associates/W. L. Jorden and Company, Inc., - JV, for FC-6710-96C, Architectural and Engineering Service to additional Architectural and Engineering Services for Washington Park Natatorium in an amount not to exceed Fifty Two Thousand Dollars. (\$52,000.00).

**BE IT FURTHER RESOLVED**, that the Purchasing Agent of Purchasing be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor, to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that this Notice to Proceed should not become binding on the City, and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

**BE IT FINALLY RESOLVED**, that all services for said Notice to Proceed shall be charged to and paid from fund account and center number: 1C43 573001 N12D03259999.

KOB/njh (11/7/02)



CITY OF ATLANTA  
BUREAU OF PURCHASING

2002 OCT 30 11:11:02

# PARK DESIGN

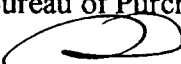
## INTERDEPARTMENTAL MEMO

### PARK DESIGN & CONSTRUCTION

Department of Parks, Recreation & Cultural Affairs  
675 Ponce de Leon Avenue, N.E., 8<sup>th</sup> Floor  
Atlanta, Georgia 30308  
Tel (404) 817-6740 Fax (404) 817-6741

October 29, 2002

**TO:** Keith Brooks, Contracting Officer  
Bureau of Purchasing & Real Estate

**FROM:**  Sushma K. Dersch, Park Technical Services Manager

**SUBJECT:** Additional A/E Construction Services for Washington Park  
Natatorium

Please find enclosed a proposal from Delon Hampton & Associates/W. L. Jorden, Inc., the architects and engineers on this project, for additional services needed till the completion of this project. There is only \$812.25 left in the present PO (Cont 3067109664) issued for this project. We have reviewed their proposal and find it acceptable. We request that you issue a Notice to Proceed and a PO to Delon Hampton & Associates/W.L. Jordan in the amount of \$52,000.00 and charge it to Account #1C43 573001 N12D03259999. Your cooperation is appreciated.

#### Attachments

cc: Karl McCray  
Felicia Strong-Whitaker  
Jeff Berg  
Debra F. Harris  
Ramesh Kalvakaalva

October 25, 2002

Ms. Sushma K. Dersch  
Parks Technical Manager  
Department of Parks, Recreation And Cultural Affairs  
CITY OF ATLANTA  
675 Ponce De Leon Ave.  
Atlanta, Georgia 30308

**RECEIVED**  
OCT 28 2002

**Re: Washington Park Natatorium – Additional Construction Services**

Dear Ms. Dersch:

Thank you and the City for giving us the opportunity to provide additional construction services for Civil, Structural, Architectural, Mechanical and Electrical, on the above captioned project.

Per our conversation on August 07, 2002, it is our understanding that the remaining portion of our previous budget proposal be assumed void. The cost breakdown and the effort required till completion of the project, assumed at February, 2002, are attached. We propose to do this work under our Annual Contract (hourly rates) with our joint venture partner, HDR/WL Jorden. Also, enclosed are our labor rates for the current year. Miscellaneous expenses (such as but not limited to) transportation, supplies, and postage will be billed at our cost with no markup.

Also, our records indicate that the amount billed to date stands at \$133,761.72. This includes an outstanding amount of \$426.00 (Invoice No. 02412 of 08/26/99) and an amount of \$1121.45 (Invoice No. 004835 of 08/16/02) subsequent to our conversation of August 07, 2002. These amounts have been included in the current proposal.

The budget for the work will depend on the staffing level actually utilized, and is estimated at \$ 52,000.00.

Please call if you have any questions.

Sincerely,

**Delon Hampton & Associates, Chartered**



Ramesh Kalvakaalva, P.E.  
Project Manager

Cc: William Jorden, HDR/WLJ

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**WASHINGTON PARK NATATORIUM**  
**Additional Construction Services**  
**Engineering (Civil, Structural, Mechanical and Electrical)**  
DHA/WLJ JV, Rates August 2002

PERSONNEL	\$/Hour	Hours	Amount \$
Principal/Project Director	139.00	16.00	2,224.00
Project Manager	105.00	16.00	1,680.00
Senior Engineer II	86.00	258.00	22,188.00
Staff Engineer II	68.00	48.00	3,264.00
Clerical	47.00	16.00	752.00
Architectural			20,000.00

Subtotal Personnel: **50,108.00**

ODCs	
Transportation	200.00
Supplies	150.00
Postage	150.00
Subtotal ODCs:	<b>500.00</b>

**RECEIVED**  
OCT 28 2002

**Outstanding Invoices**

Inv. # 02412, 08/26/99	426.00
Inv. # 004835, 08/16/02	1,121.45
Subtotal Invoices:	<b>1,547.45</b>

Total Fee: **52,155.45**

USE: **52,000.00**

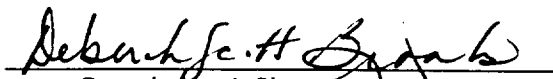
**Note:**

- 1) Assumed 25 Construction Weeks Remaining and Closeout
- 2) Senior Engineer's (Civil/Structural) Tasks:
  - a) Attend 15 Bi-weekly Progress Meetings @ 5 Hrs per meeting = 75 Hrs
  - b) 20 Site Visits @ 3 Hrs per visit = 60 Hrs
  - c) Complete As-Builts = 24 Hrs
  - d) Re-design Efforts (Scoreboard Support, Sump Pits, Etc.) = 16 Hrs
  - e) Assist COA in Project Close Out and Check List = 24 Hrs
- 3) Staff Engineer (Civil, Structural) Shall Assist in Preparing As-Builts = 32 Hrs
- 4) Senior Engineer's (MEP) Tasks:
  - a) Attend 4 Bi-weekly Progress Meetings @ 5 Hrs per meeting = 20 Hrs
  - b) 5 Site Visits @ 3 Hrs per visit = 15 Hrs
  - c) Complete As-Builts = 16 Hrs
  - d) Assist COA in Project Close Out and Check List = 16 Hrs
- 5) Staff Engineer (MEP) Shall Assist in Preparing As-Builts = 16 Hrs
- 6) Fee for Architectural is for services already rendered through August 07, 2002

## TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIGDEON

  
Commissioner's Signature

  
Purchasing Agent's Signature

Originating Department: Parks, Recreation and Cultural Affairs

Contact Person: Keith Brooks

Committee(s) of Purview: Community Development And  
Human Resources

Council Deadline: November 11, 2002

Committee Meeting Dates(s): November 26-27, 2002

Full Council Date: December 2, 2002

### CAPTION

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/W. L. JORDEN AND COMPANY, INC. - JV FOR FC-6710-96C, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE ADDITIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR WASHINGTON PARK NATATORIUM ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS IN AN AMOUNT NOT TO EXCEED FIFTY TWO THOUSAND DOLLARS (\$52,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER: 1C43 573001 N12D03259999.

### BACKGROUND

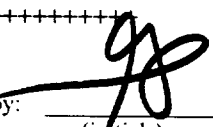
To provide additional Architectural and Engineering Services for Washington Park Natatorium.

**FINANCIAL IMPACT** (if any)    \$ 52,000.00

### *Mayor's Staff Only*

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Received by Mayor's Office: 11/12/02  
(date)

Reviewed by:   
(initials) (date)

Submitted to Council: \_\_\_\_\_  
(date)

Action by Committee:    ☐ Approved    ☐ Adversed    ☐ Held    ☐ Amended  
                                 ☐ Substitute    ☐ Referred    ☐ Other